



Vermont Horse Council Board of Directors and Members Meeting  
December 9, 2025  
7:00pm via Zoom

**Attending:** Jeannette Cole (P), Michelle Brewster (VP), Emma O'Neill (S), Mikayla Pick (T), Monica Raymond (BOD), Laurie Baird (BOD), Kerrie Garvey (BOD), Robin Severy (BOD), Linsey Williams (BOD)

**Absent:** Lisa Lafont (BOD)

**Agenda:**

**7:03pm - Call to Order** - Jeannette

**7:04pm - Secretary Report** - Emma

- Meeting minutes from November 1, 2025, were approved without corrections.

**7:06pm - Treasurer Report** - Mikayla

- Current balances as of the meeting:
  - Checking account: \$16,641.88
  - Savings account: \$8,335.17
- Mikayla is working with Nancy to get the yearly financial reports ready for the annual meeting.
- Hallmark finally got back to Mikayla about the documents, but their slow response has been concerning. She will continue to work on getting more insurance quotes this month.
- Financials accepted as present.

**Old Business**

**7:11pm - Jotform** - Mikayla

- Mikayla signed up for the Jotform account with a VHC username and password, but Monica had some issues logging in. Mikayla and Jeannette will double-check on the login information.
- We may need to check into/have issues with having more than one person logged in to the account at any given time.
- Kerrie will work on transferring the VHC information over from the GMHA Jotform account.

**New Business**

**7:14pm - Annual Meeting Preparations** - Jeannette

- Kerrie has reserved the meeting room at the Monkton Town Hall.

- Mikayla and Jeannette will work on the 2025 presentation.
- Emma will work on creating the warning letter/ballot to send out at least 25 days before the annual meeting (by December 24th).
- Robin will run for her current board position again, leaving only one board position (Carla's spot) open for a new board member.
- Kerrie/Monica will reach out to Ryan (accountant) about his interest in serving on the board and potentially filling the treasurer position at the end of Mikayla's term. Linsey is not interested in taking on the treasurer position.
- Michelle's neighbor had expressed some interest in serving on the board, but is dealing with some personal issues.
- Write-in candidates are allowed on the ballot for board member positions to be filled/voted on at the annual meeting.
- Jeannette will reach out to Pete Howe (who attended the 2024 annual meeting with Blue Seal) about his potential interest in serving on the board.

#### **7:25pm - Swag - Monica + Kerrie**

- Kerrie and Monica picked up some swag at Equine Affaire to use for the annual meeting and will work on coordinating the prizes and giveaways.
- Jeannette will check to see if she still has the raffle tickets (could also be with Mikalya).

#### **7:28pm - Quilt Raffle - Michelle**

- Michelle will take pictures of each of the potential quilts and send them to the board for feedback.
- The raffle will be for the choice of one of three quilts (different styles, sizes, and colors).
- Michelle will post on VHC social media pages, and Jeannette will post on the website to get the word out about the fundraiser.
- Michelle is donating the quilt from her business, so she will not be involved in choosing the winner/awarding the prize to avoid any conflicts of interest.
- The plan is to pick the winner at the annual meeting (with a random number generator) and then send it home with them (if present), or with a BoD member who is local to them. Jeannette has also offered to cover the shipping cost if the winner is out of state, to open up more fundraising opportunities.
- Raffle tickets can be purchased on the website through Donorbox (no ticket limit).
- Michelle will check into raffle ticket pricing and touch base with Jeannette to get it up on the website.

#### **7:38pm - Other Annual Meeting Prep - Jeannette**

- BoD members will host a potluck lunch for the annual meeting to keep attendance free.
- Monica will create a food sign-up sheet in the shared drive, so everyone knows what to bring.
- Emma confirmed that Jenny Wilkinson will be the guest speaker and can talk about equine diseases of interest.
- Emma will write a short bio and send that to Jeannette and Michelle to post.

#### **7:42pm - Other - Jeannette**

- Start thinking more about which/how many events we want to host next year for planning and insurance purposes.
- Have time for member feedback at the annual meeting about which events they would like to see most.
- Monica has sent out an email about the cooperative agreement group dates and will work with Jeannette on putting that together.
- Linsey is still working on the Coolidge reconnaissance.
- We will plan to have a normal VHC meeting before the annual meeting on January 13th to make sure we are set to go.

**7:49pm - Adjournment**

**Links:**

**Parking Lot:**

**Proposed Minute Corrections:**

<b>Name</b>	<b>Date/Time</b>	<b>Change</b>	<b>Vote</b>